

**TENNESSEE YMCA
MODEL UNITED NATIONS**



ADVISOR MANUAL

Tennessee YMCA Model United Nations

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TENNESSEE YMCA CENTER FOR CIVIC ENGAGEMENT ADMINISTRATION

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GENERAL INFORMATION ON MODEL UNITED NATIONS

CONFERENCE DATES:

A NOVEMBER 11-13, 2016

B NOVEMBER 18-20, 2016

OVERVIEW

Each fall, the YMCA of Middle Tennessee sponsors a Model United Nations conference. At the conference, Tennessee high school students learn about the real world operation of the United Nations by participating in a reenactment of the UN's activities. Most students form delegations and represent member countries interests in the General Assembly by drafting and debating resolutions. These resolutions cover a wide variety of topics of international concern. Other students have the opportunity to research and lobby issues in the Secretariat, represent a country on the Security Council, participate in a model International Court of Justice, or work in the Department of Public Information.

CONFERENCE FEES

Delegate Conference Fee: \$175.00

Hotel Cost per room: \$450.00

(This per room cost covers both nights in the hotel. A school may put up to 6 students in a room. The hotel cost per student will be determined by the number of students in the room. The total cost to students for the conference will vary from school to school.)

LOCATION

Embassy Suites- Murfreesboro, TN

ELIGIBILITY

Students Grades 9-12

COMPONENT OPTIONS

Students attending the conference may elect to participate in a variety of capacities. Each component has different responsibilities before and during the conference as well as specific registration requirements/restrictions for students and schools. Options include:

1. General Assembly Member Country
2. Secretariat
3. Security Council
4. International Court of Justice
5. Department of Public information

DEADLINES

Conference Dates:

MUN A November 11-13, 2016

MUN B November 18-20, 2016

August 31st, 2016 –11:59 pm– PRIORITY DEADLINE

- Positions for Security Council and Secretariat will be assigned on September 1st to any applications submitted by the priority deadline.
- Country assignments will be emailed on September 1st to any team registrations submitted by the priority deadline.
- ICJ Case files will be emailed on September 1st to any lawyer teams registered by the priority deadline.

October 5th, 2016–11:59 pm– FINAL DEADLINE

All of the following are due on or before this date:

- General Assembly- Resolutions
- General Assembly- General Research
- General Assembly- Position Papers (4 per Country)
- Security Council- Assignments
- Secretariat- Assignments
- ICJ- Memorials and Counter Memorials
- School and Student Statements of Financial Responsibility
- Financial Assistance Forms*
- Rooming List
- Candidate Nominations (online)
- World Cup Registration (online)
- Adult Registration (online)
- Adult Background Check – sent via email through Asurint.

*Any requests received after October 5th will be evaluated based on availability of funds. The sooner these forms are turned in, the better chance your students will have of receiving financial aid. Financial aid can only cover our outlined program costs, not fees for transportation or extra school fees. So that our families and students have ownership over this program, it is our policy not to give 100% aid unless there are extreme circumstances.

IMPORTANT DEADLINE INFORMATION

- **Security Council and Secretariat Registrations**

Security Council and Secretariat positions will be assigned beginning the day after the priority deadline. Any registration for Security Council or Secretariat received by this date will be assigned based on the ranking of order of the student's choices and the quality of the application. If any positions remain open after this date, they will be assigned on a first-come, first served basis.

- **Lawyer Registrations**

If you have students wishing to serve as lawyers in the International Court of Justice, please have them register by the priority deadline so that they have plenty of time to prepare. Each lawyer team will receive their case to begin preparing their memorials and counter memorials, complete with instructions, deadlines, etc. on the day following the priority deadline. Lawyers who register after the priority deadline will receive the case soon after registration.

- **Department of Public Information Applications**

Department of Public Information delegates will receive a confirmation email of their registration after the priority deadline. We will close registration at 25 delegates. Members will receive a preconference assignment via email 2-3 weeks before the conference.

- **Rooming Lists**

Rooming Lists MUST be submitted electronically (via the website or provided excel workbook) to the YMCA Center for Civic Engagement by the Final Deadline. We are not able to guarantee sleeping rooms for schools who submit the rooming list after that date.

FEE SUMMARY

All fees must be paid to the YMCA of Middle Tennessee prior to or upon your arrival at your respective conference.

We would prefer you submit one check, payable to the YMCA of Middle Tennessee, for your entire school's total conference fees.

IF YOU SUBMIT MULTIPLE CHECKS TO THE YMCA OF MIDDLE TENNESSEE, PLEASE MAKE PARENTS AND STUDENTS AWARE THAT THOSE CHECKS ARE NOT BUDGETED FOR DEPOSIT UNTIL NOVEMBER OR DECEMBER. PLEASE MAKE SURE THEY DO NOT EXPECT THE CHECK TO CLEAR THEIR BANKS QUICKLY.

MODEL UNITED NATIONS FEES

Delegate Conference Fee: \$175.00

Adult Conference Fee: \$25.00

Hotel Cost per room: \$450.00

(This per room cost covers both nights in the hotel. We recommend putting 4 students per room. You may put up to 6 students in a room, but we (and the hotel) cannot guarantee double beds and a sleeper sofa. Your school's total occupancy will determine how you divide this cost among your students. Therefore, the total cost to students for the conference will likely vary from school to school. Bottom line, if you tell us you need 10 rooms, we need \$4500 from you to pay for those rooms. Divvy it up however you like, just be aware that your school will be responsible for payment for the total number of rooms you request. Please do not forget to factor in rooms for advisors.)

YMCA MODEL UNITED NATIONS RECEIPT - WORKSHEET

This certifies that the Tennessee YMCA Center for Civic Engagement has received payment from the below noted school.

CONFERENCE: **A** **B** SCHOOL: _____
(Circle One)

of Registered MUN Delegates _____ x \$ 175 = _____ +

of Advisors _____ x \$25 = _____ +

of Hotel Rooms Reserved _____ x \$450 = _____ +

of World Cup Teams _____ x \$50 = _____ +

of T-Shirts ordered _____ x \$10 = _____ +

Miscellaneous Expenses _____

SUBTOTAL _____

Less Financial Aid Awarded -- _____

TOTAL AMOUNT DUE: \$ _____

Center for Civic Engagement Payment

- Cash
- Check # _____ Amount _____
- Credit Card (circle one) MC, Visa, AmEx
 Name _____
 Address _____
 Card # _____ Exp Date _____
 Authorized Signature _____

REGISTRATION FORMS

ONLINE

Registration for MUN is online. The following forms of registration will **ONLY** be accepted through tennesseeccce.org.

For Adults:

- Adult Registration (Advisors and Chaperones)
- Background Check Authorization (sent via email from Asurint)

For Delegates:

- General Assembly Teams
- Secretariat Delegates
- Security Council Delegates
- Lawyers in the International Court of Justice
- Department of Public Information Delegates
- Officer Registration
- Officer Profiles
- Candidate Nominations and Profiles**
- Candidate Speeches**

For Schools:

- Rooming Lists (may also be emailed via provided excel sheet)
- World Cup**

****These forms are only required if student(s) are participating.**

PAPER

The following forms should be **faxed, mailed, or emailed** to the CCE:

- School Statement of Financial Responsibility
- Financial Aid Requests

You should **obtain** and **keep** the following paper forms: (you do not need to send these forms to the CCE, but you should bring them to the conference)

- Delegate Code of Conduct
- Student Statement of Financial Responsibility

Tennessee YMCA Center for Civic Engagement
**STUDENT STATEMENT OF
FINANCIAL RESPONSIBILITY**

As a participant in a Tennessee YMCA Center for Civic Engagement program, I, with parental consent, agree to the following policy regarding financial responsibility:

I, _____, a student at _____ (School), have registered to attend the Tennessee YMCA Model United Nations in Murfreesboro, Tennessee. I will attend the conference on (date) _____. My school fee to attend the conference is \$_____. I understand that once I have registered as a participant, I am obligated to pay this amount in full by _____. Should I elect not to participate after this date, I will still be responsible for payment of the fee in full to my school, or I must find a paying substitute who is able to take my place, as non-refundable fees will have already been incurred on my behalf.

(Student Signature) (Print Name) (Date)

(Parent/Guardian Signature) (Print Name) (Date)

The YMCA of Middle Tennessee has an Open Doors Financial Policy, meaning no student will be denied the right to participate because of an inability to pay. If you would like to apply for financial assistance, please obtain a Financial Aid Application from your advisor, and then return the completed form to be reviewed by the YMCA Center for Civic Engagement.

Tennessee YMCA Model United Nations

SCHOOL STATEMENT OF FINANCIAL RESPONSIBILITY

As a participant in a Tennessee YMCA Model United Nations program, our school, _____, with consent from our principal, agrees to the following policy regarding financial responsibility:

_____ is planning to attend the Tennessee YMCA Model United Nations Conference in Murfreesboro Tennessee. We will attend the conference November _____ (Dates). The school agrees to the following fee schedule: \$175/Delegate, \$450/hotel room, \$25/advisor and understands we are responsible for all students registered by October the Final Deadline. We understand we are obligated to pay in full, the fees associated with all students and adults registered by the Final Deadline. Should any student elect not to participate after this date, we will still be responsible for payment of the delegate fee in full to the YMCA Center for Civic Engagement, unless we find a paying substitute who is willing to take that student's place, as non-refundable fees will have already been incurred on our behalf. We also understand any additions to our delegation after the Final Deadline will agree to pay in full all fees associated with the addition(s) as if these students signed up on time.

(Advisor Signature) (Print Name) (Date)

(Principal Signature) (Print Name) (Date)

The YMCA of Middle Tennessee has an Open Doors Financial Policy, meaning no student will be denied the right to participate because of an inability to pay. If someone would like to apply for financial assistance, please obtain a Financial Aid Application, then return the completed form to be reviewed by the YMCA Center for Civic Engagement.

MODEL UNITED NATIONS REQUEST FOR FINANCIAL ASSISTANCE

YMCA Center for Civic Engagement YMCA of Middle Tennessee

The maximum financial assistance allowance for MUN is \$250.
All extra costs must be covered by the school.

FORM MUST BE COMPLETE TO BE CONSIDERED.

Please submit by Final Deadline. All forms turned in after the deadline may not be awarded aid.

Name of Student: _____

School: _____ Grade: _____ Advisor: _____

Home Address: _____

Parent Contact Name: _____ Phone: _____

Parent Contact Email: _____

Number of family members in household: _____

Household income before taxes: \$_____ Per (Circle One) Week 2 Weeks Month Year

Additional income for adults in household: (Child support, welfare, social security, unemployment, etc)
\$_____ Per (Circle One) Week 2 Weeks Month Year

Monthly Expenses:

Rent/Mortgage: _____ Car: _____ Insurance (home, car, health) _____

Groceries: _____ Utilities: _____ Phone/Internet: _____ Other: _____

Please explain any extenuating circumstances below:

How much can you afford to pay for the conference? _____

What is your school cost per delegate to attend the conference? _____

Parent Signature _____ Date _____

*By seeking financial assistance, you acknowledge that the CCE has the right to request documentation, including tax returns, in order to verify the income information presented. Failure to produce complete and accurate documentation upon request will affect your ability to receive financial assistance. *

YMCA CENTER FOR CIVIC ENGAGEMENT

DELEGATE CODE OF CONDUCT

The purpose of the YMCA Center for Civic Engagement is to educate its participants on the processes of government at the city, state, national and international levels, in the hopes of beginning what will be a lifetime of civic engagement for our alumni.

Given such, a code of conduct has been developed to help ensure that every delegate receives the maximum benefits possible as a result of their participation. This code of conduct is applicable to adults as well as student delegates. With that in mind, the following code of conduct has been adopted:

- All individuals participating in the YMCA Center for Civic Engagement Conferences will conduct themselves in a respectable and positive manner and present a good and decent reflection of themselves, their school, and their community.
- All participants share equally the responsibility for their actions when violations of the code are witnessed. Those who decide to be present when a violation occurs, shall, by their choice, be considered a participant in the violation. In this program there are no "innocent by-standers."
- Plagiarism of outside sources will not be allowed for any delegates. If evidence of plagiarism exists, delegates can expect to be disciplined by the YMCA Center for Civic Engagement. Authors of plagiarized resolutions will be dismissed from the conference.
- Dress code for the conference is business attire. Business attire includes: Suits, dresses, long skirts, blouses or sweaters, blazers, slacks, and appropriate shoes.
- Business attire does NOT include: Jeans, skirts shorter than 1 inch above the knee, strapless or spaghetti strap style tops, bare midriffs, bare backs, sandals, flip-flops, athletic shoes, Converse sneakers, or Birkenstocks.
- Possession and or use of alcoholic beverages, drugs (unless prescribed), tobacco products, electronic cigarettes, or pornography by any participant will result in an immediate expulsion from the conference. Any participant who is expelled from the conference will be sent home at his or her own expense. Parents and school administration will be notified of the expulsion as soon as possible, and students should be aware they might also be subject to further disciplinary action by their respective schools with regard to specific school policies. If necessary, the CCE will contact local law enforcement to help handle any situation.
- All delegates are to participate in all scheduled events. This includes the nightly activity.
- No boys allowed in girls' rooms or girls allowed in boys' rooms. Violation of this rule is grounds for expulsion.
- No delegate may leave his or her room after curfew except for an emergency. If you have an emergency you must notify your adult advisor and the YMCA Center for Civic Engagement Executive Director.
- Students are not allowed to leave the conference without written permission from school administration.
- No participant may drive or ride in ANY vehicle during the time they are at a CCE conference this includes taxis, Ubers, and friends' vehicles who are not attending the conference.
- Nametags must be worn visibly at all functions.
- No food or drinks shall be permitted in any session.
- Physical, psychological, verbal, nonverbal, written, or cyber bullying is prohibited.
- Social media shall only be used in a positive and encouraging manner. Any participant involved in any way dealing with negative activity toward the CCE program or any participant in the CCE program will be held responsible for the violation and will be disciplined accordingly, up to and including legal action.

- Social media shall only be used in a positive and encouraging manner. Any participant involved in any way dealing with negative activity toward the CCE program or any participant in the CCE program will be held responsible for the violation and will be disciplined accordingly, up to and including legal action.
- All participants who bring cell phones or other electronic devices to the conference must respect and follow the technology policies of the CCE.
- Noise must be kept to a minimum in all hotel rooms and hallways. YMCA or other conference staff will investigate any complaints waged by other hotel guests.
- ABSOLUTELY no throwing anything over the balconies of the hotel.
- Destruction of personal property, hotel or other property will result in immediate expulsion. Any delegate responsible for damages must make restitution and will be held accountable for any legal actions that follow. Hotel rooms are registered to the conference and are subject to search by the CCE staff at any time. All conference participants, guests, bags and vehicles at the conference are also subject to search by the CCE staff at any time.
- Visitor Policy: If a student under the age of 18 or still in high school wishes to visit a CCE conference, he/she must have a parent/guardian directly contact CCE staff prior to the conference. Any visitor over the age of 18 and no longer in high school must present a valid driver's license to the CCE info desk to receive a visitor's badge. Visitors are only allowed to attend conference sessions. Visitors are not allowed to attend evening social events. Visitors are never permitted in participant hotel rooms.
- Use of the Tennessee State Capitol sound system is prohibited. Tampering with the components of the sound systems (microphones, cords etc) is prohibited. Violation of this regulation is grounds for expulsion.
- Use of the Tennessee State Capitol voting machines is strictly prohibited. No touching or pushing buttons in chamber seats. Violation of this regulation is grounds for expulsion.
- Violation of any conference guidelines may result in dismissal from the conference and or the suspension of your school for the next CCE Conference.
- The YMCA Center for Civic Engagement staff reserves the right to make amendments to the delegate code of conduct at anytime. Notice of these amendments will be given to all delegates and advisors.

WAIVER

We acknowledge that CCE events will be held at different venues and that transportation maybe provided between venues. The transportation will be provided by third parties with whom YMCA will contract or certified YMCA staff. We agree that we will hold YMCA harmless against, and agree not to name YMCA as a defendant in any action arising out of or related to, any injury, harm, damage, loss or expenses of any nature incurred in connection with such transportation activities.

I grant permission for photographs, written/art work, quotes, videos or other media which may include my child, to be used in media releases which benefit the YMCA of Middle Tennessee.

I have read and will adhere to all guidelines:

Delegate Signature: _____ **Date:** _____

Print Name: _____

Parent Signature: _____ **Date:** _____

Print Name: _____

School _____

Parent Phone Number(s) _____

COMPONENT EXPLANATIONS

UNITED NATIONS MEMBER COUNTRY (GENERAL ASSEMBLY PARTICIPANT)

The majority of the Model United Nations participants will attend as a United Nations Member Country. Each country must be represented by 3-4 delegates and will present a resolution in character of the assigned country.

We do not allow 5 person teams. 2 person teams are only allowed if there are not enough people to fill a full team.

(NOTE: Students representing a Security Council Country as a Member Country will have no responsibilities with the Security Council at the conference. These delegations follow the same guidelines as a regular Member Country.)

Students in this component will research their countries and write a resolution on any topic they deem important to their country. All resolutions will be heard during committees on the first night. Those ranking out of committee will either be heard in one of two General Assemblies on Saturday or the Plenary Session on Sunday morning. All Member Countries must also complete Position Papers and general country research to be considered for awards.

SECRETARIAT

Approximately 15 students will have the opportunity to serve as Secretaries in the Model United Nations Secretariat. Each Secretary will work under the direction of the Secretary General and will be responsible for understanding the issues affecting his or her Secretariat Department; he or she will be relied upon as an expert delegate and lobbyist on a particular category of international issues. Each Secretariat position will be unique (similar to YIG's Governor's Cabinet) and each Secretary will hold one of the following positions:

- Special Representative of the Secretary-General for Children and Armed Conflict
- High Representative for Disarmament Affairs
- Under-Secretary-General for Economic and Social Affairs
- United Nations High Commissioner for Human Rights
- Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator
- Assistant Secretary-General for Peacebuilding Support
- Under-Secretary-General for Peacekeeping Operations
- Under-Secretary-General for Political Affairs
- Special Adviser to the Secretary-General on the Prevention of Genocide
- United Nations High Commissioner for Refugees
- Under-Secretary-General for Safety and Security
- Special Representative on Sexual Violence in Conflict
- Secretary-General of the UN Conference on Trade and Development
- Under-Secretary-General and Executive Director of the UN Environment Programme
- Executive Director of the UN Entity for Gender Equality & the Empowerment of Women
- Executive Director of the UN Office on Drugs and Crime

Good Secretaries will understand that their positions will be highly research-intensive, and, therefore, a significant amount of work. They will function as researchers, lobbyists, advisers to the Secretary General and other components, situation experts, and, possibly, as intent speakers. Members of the Secretariat **MUST HAVE ATTENDED ONE HIGH SCHOOL MODEL UNITED NATIONS CONFERENCE PRIOR TO THIS ONE**. Secretaries will be required to complete a preconference assignment. Failure to complete this assignment disqualifies students from awards and running for office.

It is also important that you stress to any interested students that Secretariat delegates will meet in the Secretariat for the entire conference. Completion of the application does not guarantee acceptance to the Secretariat. The Secretary General, the officer over the Secretariat, is the highest office at MUN. Delegates wishing to run for Secretary General at this year's conference are encouraged to serve as Secretaries.

Each school will be limited to two (2) Secretariat positions unless otherwise decided by the conference administration.

SECURITY COUNCIL

Fifteen students will have the honor and responsibility to represent one of the Security Council Countries in the United Nations. Each delegate will be required to submit four research papers on topics (assigned via email) relevant to the participating countries and the UN as a whole. Failure to complete this assignment disqualifies students from awards and running for office.

The Security Council will set a docket containing topics for discussion, taken from both the President's agenda and the topics highlighted by each delegate, and respond to international security crises. The Security Council does not prepare resolutions before the conference; instead, resolutions on various topics will be drafted at conference, during and following debate on topics from the Council's docket.

Good Security Council members will understand that their positions will be highly research-intensive, and, therefore, a significant amount of work. Students applying for Security Council should be familiar with the tone and content of real-world Security Council resolutions. Security Council delegates **MUST HAVE ATTENDED ONE HIGH SCHOOL MODEL UNITED NATIONS CONFERENCE PRIOR TO THIS ONE**. It is also important that you stress to any interested students that Security Council delegates will meet in the Security Council for the entire conference. In addition, please note that completion of the application does not guarantee acceptance to the Security Council.

Each school will be limited to two (2) Security Council positions unless otherwise decided by the conference administration.

INTERNATIONAL COURT OF JUSTICE

Participants in the International Court of Justice will register as lawyer teams. Each team will consist of two (2) students. If one member of a lawyer team drops, his/her partner MUST find a replacement OR choose a different component. Single person teams are NOT ALLOWED.

Lawyer teams will prepare to argue both sides of a real case heard in the International Court of Justice. Upon registering the lawyer teams will receive information about the case and instructions on preparing memorials and counter-memorials.

At the conference, lawyer teams will compete in a round-robin style and argue cases in front of the student justices. The top teams in the novice and advanced divisions will be given a new case on Saturday night and will compete in the final round on Sunday.

Like the Security Council and Secretariat, lawyer teams will meet in the International Court of Justice for the entire conference. Also like the Security Council and Secretariat, the court component will be highly research-intensive, and, therefore, a significant amount of work.

DEPARTMENT OF PUBLIC INFORMATION

The final component option is the Department of Public Information. Students may apply to be in the Print Division or Video Division. The Print Division is responsible for all written publications while the Video Division works on newscasts and the conference slide show. Both divisions are responsible for uploading material to the conference app.

DPI membership will be limited to 25 people. There may be no more than two (2) DPI members per school per division. Completion of the application does not guarantee acceptance to the DPI.

DPI members will be expected to complete a pre-conference assignment- a news paper article or newscast script on an assigned topic- to be submitted prior to the conference. This assignment will be emailed to delegates 2-3 weeks before the conference begins so that written material will be up to date and relevant. Failure to complete this assignment disqualifies students from awards and running for office.

ELECTION GUIDELINES

All YMCA Center for Civic Engagement conferences are 100% student run. Each year delegates attending the conference have the opportunity to run for the next year's leadership positions. Some roles are selected by the entire conference; others are elected by their specific components.

GUIDELINES FOR SCHOOLS:

Any qualifying student may seek any available office by running in the general conference election or by running in his/her respective component during the conference, with the following restrictions:

- No candidate will be eligible to seek the office of Security Council President without having first served as a Security Council Delegate.
- No school shall run more than 5 candidates, no more than 2 may be for the office of General Assembly Vice-President.
- The offices of President of the International Court, Justices, ICJ Liaison, Video Producer, Video Editor, Print Managing Editor, Print Layout Editor, and Security Council President will be elected by the current ICJ, DPI and Security Council at the conference. If you have students wishing to run for these offices, they DO NOT count toward your total number of candidates. Students may seek these ICJ, DPI, and Security Council offices even if you are already running 5 candidates in the full conference election.

*Should there be offices sought by no candidate, students to fill those positions shall be appointed by the YMCA Center for Civic Engagement.

GUIDELINES FOR CANDIDATES:

- All candidates must submit a campaign speech to the YMCA Center for Civic Engagement Administration for approval by the designated deadline.
- A candidate MUST submit his/her pre-conference assignment by the deadline appropriate for his/her component. Late or unsubmitted assignments will disqualify a candidate from the election.
- No candidate shall spend more than \$100.00 on materials to be used in his/her campaign.
- All campaign material must be Y-Rated.
- No candidate shall distribute candy or food of any kind.
- NO STICKERS may be used for campaigning.
- Any signs placed in common conference areas by candidates MUST be displayed on easels or other types of floor mounts. Nothing may be taped or otherwise affixed to hotel walls. The YMCA will NOT provide easels.
- ALL candidate campaign materials MUST be removed from the conference center prior to the dance on Saturday night.
- Current officers MAY NOT display support for any candidates, unless they are candidate—in which case, they may campaign for themselves.

AVAILABLE OFFICER POSITIONS AND REQUIREMENTS

SECRETARY GENERAL

The Secretary General is the servant administrator of the Model United Nations. This officer will be presiding over the conference as a whole, giving speeches, advancing an agenda, and setting the tone of the conference. Additionally, s/he will preside over the Secretariat and direct the activities of the Secretaries, approving their activities and giving assignments when necessary. The Secretary General will lobby for his or her agenda, and, at the request of another component, answer questions and provide information to that component in the form of speeches and/or reports. The Secretary General must enjoy researching international concerns, be able to write clearly, and be comfortable with public speaking. The Secretary General will be expected to have read all resolutions prior to attending the conference, and to develop a comprehensive lobbying agenda. This officer will be responsible for making a minimum of two speeches to the entire conference, including an opening address in which s/he will focus attention on certain world concerns and outline an agenda for the conference.

Requirements for this position include:

- **Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)**
- **Candidate MUST have one year of experience in the Secretariat (experience in the election year does count) OR spend 1.5 consecutive hours shadowing the Secretary General in the election year**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

GENERAL ASSEMBLY PRESIDENT

The General Assembly President will preside over the General Assembly and Plenary sessions. The President will chair a committee with the assistance of a clerk. He/she must be knowledgeable in parliamentary procedure and be comfortable with public speaking. It is extremely important this officer have a good understanding of what issues can be handled by the General

Assembly vs. Security Council/International Court of Justice. The President will be expected to have read all resolutions prior to attending the conference. This officer will be responsible for speaking in front of the entire conference. Requirements for this position include:

- **Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)**
- **Candidate MUST have one year of experience as a United Nations Member Country**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

GENERAL ASSEMBLY VICE PRESIDENT

Seven (7) students will be elected to serve as General Assembly Vice-Presidents. These officers will assist the General Assembly President in presiding over General Assembly and Plenary sessions. Like the General Assembly President, all Vice-Presidents will chair a committee with the assistance of a committee clerk. They will also be assigned a specific caucus to lead based on the rankings of positions they provide upon candidate registration. They will be required to research their regional groups and be able to lead caucuses with great aptitude. An ideal Vice-Presidential candidate should be knowledgeable in parliamentary procedure as well as what issues can be handled by the General Assembly vs. Security Council/International Court of Justice. All Vice-Presidents will be expected to read all resolutions prior to attending the conference. Requirements for General Assembly Vice-Presidents include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Candidate MUST have one year of experience as a United Nations Member Country (This means if a candidate is running her first year at the conference, she MUST be a member country)**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

GENERAL ASSEMBLY LIAISON

Two (2) students will serve as General Assembly Liaisons. While serving at the conference, the liaisons will address questions about procedure and handle assignments for intent speeches. S/he must be knowledgeable in parliamentary procedure and will be asked to chair a committee. The Liaison will be responsible for communicating with the Security Council, the Secretariat, the Department of Public Information, and the International Court of Justice, including handling of resolutions and escorting country teams to/from other components as they are summoned. The General Assembly Liaisons shall set the docket for each chamber following calendar committee and shall be responsible for the physical possession of all resolutions when the General Assembly is not in session. Requirements include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be submitted by the designated conference due date.**

SECURITY COUNCIL PRESIDENT

The Security Council President will preside over the Security Council while representing a country on the Security Council. S/he must be knowledgeable in the Security Council agenda and have an understanding of what issues are to be handled by the Security Council vs. General Assembly/International Court of Justice. S/he will read ALL resolutions prior to the conference and determine if any have content to be handled by the Security Council instead of General Assembly. This officer will be responsible for making a minimum of two speeches to the entire conference at opening/closing ceremonies. Security Council President nominations will occur within the component during the conference. Voting for Security Council President will occur within the component. Requirements include:

- **Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)**
- **Candidate MUST have one year of experience as a Security Council member. (Attendance in the election year does count)**
- **Advisor Approval**
- **Delivery of 1 candidate speech to other members in the Security Council outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED.**

SECURITY COUNCIL LIAISON

The Security Council Liaison will assist the Security Council President in any needs as they arise. S/he will summon patrons from the General Assembly as necessary, make copies of any documents, and assist the Security Council President in researching existing resolutions to determine if they need to be handled by the Security Council. The Liaison will also be in communication with the Secretariat. Requirements for this position include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED.**

PRESIDENT OF THE INTERNATIONAL COURT OF JUSTICE

This officer will be elected from the current or past justices. S/he is responsible for thoroughly researching the cases both prior to and during the conference, and by actively and enthusiastically participating in lawyer questioning and Court deliberations. The president must also remember the importance of decorum, the dignity with which they behave and that they require all in the courtroom observe. The president of the ICJ is responsible for ensuring that his/her bench comes prepared to the conference. S/he will preside over all cases, handle the tie-breaking vote in a case, preside over deliberations and deliver the ruling to the courtroom following deliberation. Like the Secretary General and Security Council President, the President of the International Court of Justice will be responsible for making a minimum of two speeches to the entire conference at opening/closing ceremonies.

- **Attendance at two (2) Model United Nations Conferences (Attendance in the election year does count as one of the 2)**
- **One (1) year service as an International Court Justice (Serving in the election year does count as one year on the bench)**
- **Advisor Approval**
- **Delivery of 1 candidate speech to other members in the ICJ outlining his/her qualifications and vision**

JUSTICE IN THE INTERNATIONAL COURT OF JUSTICE

Justices will be elected from current participants in the International Court of Justice. They are responsible for thoroughly researching the cases both prior to and during the conference, and by actively and enthusiastically participating in lawyer questioning and Court deliberations. Justices must also remember the importance of decorum, the dignity with which they behave and that they require all in the courtroom observe.

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Candidate MUST have one year of experience in the International Court of Justice (This means if a candidate is running his first year at the conference, he MUST be on a lawyer team)**
- **Advisor Approval**
- **Delivery of 1 candidate speech to other members in the ICJ outlining his/her qualifications and vision**

INTERNATIONAL COURT OF JUSTICE LIAISON

The International Court of Justice Liaison will assist the ICJ President and justices in any needs as they arise. S/he will manage the court docket, make copies of any documents as necessary, type and post the court's decisions and complete any additional tasks as they are requested by the justices or component leaders. Requirements include:

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**
- **Delivery of 1 candidate speech to other members in the ICJ outlining his/her qualifications and vision**

DEPARTMENT OF PUBLIC INFORMATION

Print Division Editor and Producer

The Print Division Editor and Producer will work together and manage the publications of the conference newspapers. These officers are selected from current DPI members. Their duties shall include, but not be limited to the following:

- Publication of one newspaper by 11:00 PM the night before the conference (Previewing the conference, containing a conference agenda, and using articles written in advance by DPI members. This paper shall be distributed to delegates upon their arrival at the conference on Thursday.)
- Contact all DPI members prior to the conference to make sure they are working on their first article, per the assignment in the delegate manual.
- Story Assignments
- Proofreading each publication, which includes checking for grammatical errors as well as the presence of general good taste, and PERSONALLY delivering a copy to the state director or assistant director for approval before final printing.
- Compiling each issue of the conference on one single disc to be PERSONALLY delivered to the state director or assistant director before the editor's departure from the conference.
- At a minimum, the DPI Print Division shall be responsible for publishing two newspapers per day.
- A layout and masthead will be designed for YMCA Center for Civic Engagement. Conference papers WILL NOT deviate from this layout.
- Editor shall ensure that each component receives coverage in the paper and slide show or video. Note: The Conference Staff IS NOT a component. Though it is appropriate to make the occasional mention of them, or to do a single story about their role at the conference, they should never take up more column inches than delegates.
- The DPI shall serve as the 'Communicator' of the conference, not the entertainer. It IS NOT the job of the conference paper to entertain the delegates, but rather to inform them of day-to-day happenings at the conference. There is nothing wrong with one or two feature stories or entertainment pieces (doodle areas), but the days of a paper full of doodles and word searches and hot lists no longer exist. If you can't think of enough ideas for stories, see YMCA Center for Civic Engagement staff. Our Department of Public Information will be a legitimate one. Reporting is a real job, not merely a pastime.
- REQUIREMENTS:
- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**

DEPARTMENT OF PUBLIC INFORMATION

Video Division Editor and Producer

The Video Division officers will work collaboratively to manage all aspects relating to the nightly newscasts and the conference slide show. Like the Print Division officers, these leadership positions will be filled by delegates in the video press. Their primary responsibilities include:

- Management/Coordination of DPI members assigned to work in the video division
- Design, layout, construction and editing of one slide show per conference, to be shown on Saturday night. This slide show must be completed on a schedule that allows ample time for the state director or assistant director to watch and approve before it airs.
- Development, shooting and editing of pieces suitable for closed-circuit television presentation.

- REQUIREMENTS:
- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**

CHAPLAIN

The conference Chaplain will be expected to prepare invocations for opening session on Friday and closing session on Sunday. The Chaplain must participate in a MUN component GA, ICJ, DPI, Security Council, or Secretariat and complete the assignments of that component.

- **Attendance at one (1) Model United Nations Conference (Attendance in the election year does count as one year of participation)**
- **Advisor Approval**
- **Delivery of 1 candidate speech outlining his/her qualifications and vision**
- **Candidate speeches MUST be ISSUE-BASED and submitted by the designated conference due date.**

AWARD DISTRIBUTION AND CRITERIA

Awards:

Outstanding General Assembly Resolutions
Outstanding Delegates
Outstanding Secretary
Outstanding Security Council Delegate
Outstanding Written Argument in the ICJ
Outstanding Lawyer Team in the ICJ
Outstanding Department of Public Information Delegate, Press Division
Outstanding Department of Public Information Delegate, Video Division
Outstanding Student Leader (Awarded to an Officer)
Outstanding Service Project

Outstanding Resolutions

Resolutions are considered for awards based on the following factors:

- Debate Potential & Innovation
- In keeping with national character
- Feasibility
- Significance of Impact
- Innovation
- Correctly formatted with Evidence of Research
- Submitted by Conference Deadline- Position Papers included.
- In keeping with the YMCA core values of Honesty, Caring, Respect & Responsibility

Outstanding Delegate

Delegates are considered for awards based on the following criteria:

- Cooperative & Respectful in his/her approach to legislation and peers
- Ability to stay in nation's character
- Use of proper parliamentary procedure
- Evidence of Preparation & Research
- Positive Attitude
- Positive Leadership
- Poise and Maturity
- Excellent Communication- clear, concise, and convincing
- Leadership by example with regard to conference rules and regulations
- Behavior in keeping with the YMCA core values of Honesty, Caring, Respect & Responsibility
- Meet all deadlines established by the YMCA Center for Civic Engagement

GENERAL ASSEMBLY RESEARCH REQUIREMENTS

Each member state delegation will be required to submit the following pieces of research in order to be eligible for conference awards and to run for office. All items are to be submitted online by the FINAL DEADLINE to be considered on-time. These are in addition to the team's resolution.

I. GENERAL COUNTRY RESEARCH

This part of the research will cover country specifics including: geography, people, government, economy, communication, education and more. Each country team submits this ONCE. The YMCA Center for Civic Engagement online submission will ask for specific information in those general topic areas. ALL the information can be found on this website:
<https://www.cia.gov/library/publications/the-world-factbook/>

II. POSITION PAPERS

Each delegation is required to submit a total of FOUR position papers. The delegation will prepare one position paper on one topic from each of the four standing United Nations committees (Disarmament and International Security; Social, Humanitarian and Cultural; Economic and Financial; Special Political and Decolonization). Under each of the committees there is a list of specific topic choices for the position papers. These can be found under "Position Paper Topics." All four position papers must be submitted at the SAME time online to be considered for awards (and to qualify any student to run for office).

POSITION PAPER TOPICS

Each country must choose and write on one topic from each of the standing committees of the General Assembly. Each country will submit a total of 4 position papers.

I. Disarmament and International Security

A. Disarmament, Weapons Management

- Security of weapons technology and materials
- Including but not limited to nuclear, chemical, biological weapons
- Use of NATO banned ammunition & weaponry

B. Oversight of ongoing Weapons Inspections

C. United Nations' Personnel

- Safety of observers and relief workers in areas of conflict
- Ethical oversight of programs and missions

D. Conventional arms control in conflict regions

- Children in Combat
- Use of concealed explosives
- Treatment of POWs and detained persons

II. Economic and Financial

A. Economic Growth and Sustainable Development

- Building economic institutions (markets, infrastructure, banking)
- Stability of the commodities and energy trades

B. Strategies to adapt to forces of globalization

- Financing for development, poverty eradication,

C. International Debt Management

D. Availability of International Investment

- Encouraging constructive investment in developing nations
- Information and communication technologies for development

E. International Trade Practices

III. Social, Humanitarian and Cultural

A. Humanitarian concerns in war zones

- Infectious disease, temporary shelter, displaced peoples, relief availability, treatment of refugees

B. Population and Environment

- Population density related to global health
- Waste Management Practices, water borne infectious disease
- Agricultural and humanitarian issues related to famine and drought
- Water and air contamination by Multi-National Corporations
- Wildlife protection in international waters, whaling
- Exploitation & Abuse of Natural Resources (i.e. diamond mining)

C. Human Rights-

- Advancement of women, protection of children, indigenous issues
- Promotion of fundamental freedoms through the elimination of racism and racial discrimination
- Right to self-determination
- Issues related to youth, family ageing, persons with disabilities, crime prevention, criminal justice, international drug control.
- HIV/AIDS- Generic medications, funding prevention activities, relief for orphans

IV. Special Political and Decolonization

A. International cooperation in the peaceful uses of outer space

B. Economic and other activities that affect the interests of the peoples of the Non-Self-Governing Territories

C. Safety of International Travelers

D. Social, Security, and Health Threats of the International Narcotics Trade and Organized Crime

E. Effects of atomic radiation and discarded weapons materials

POSITION PAPER GUIDELINES

After consulting the delegate guide published for the Berkley Model United Nations, the following guidelines have been adopted for the composition of position papers for the Tennessee YMCA Model United Nations. Each member country is required to submit a total of **4** position papers.

Your Content Should Include the Following:

I. Topic Description

To begin, you will choose one topic from each standing committee, from the list provided. Then, your position papers on each of your four chosen topics should begin with a topic description. Your topic description should provide you a context for the sections of your paper that will follow. In addition, this section should illustrate your understanding of the respective committee's role in the resolution of the conflict or topic. Think of the topic description in these terms: a reader with no previous knowledge of the topic should be able to fully understand the rest of your position paper after reading your topic description. Specifically, your topic description should include the following:

- Historical Background
You want to provide some historical background associated with the topic in order to understand the developments that lead to the current situation. As part of your historical background, describe any events that fueled the birth of the current topic. In addition, you might want to briefly touch on any past action related to the topic.
- Current Situation
You should illustrate the current situation as it relates to the topic. Have any UN resolutions been recently adopted, proposed, etc. The position your member state takes on the topic will be based on the nation's desires for the resolution of the current situation, so it is paramount that your position paper covers the current situation effectively.
- Key Issues
Identify the key issues surrounding the topic. Attack the key issues from this angle: you want your reader to know what YOU believe is important. Identifying the key issues will also help you extrapolate the most important parts of what is probably a boatload of information. From this point forward, you only want to focus on the things you've identified as most central to the topic in question.

II. Past United Nations Action

This should be the section of your paper where evidence of your research shines. In other words, this is your opportunity to further discuss in detail any of the actions you learned about from your research of the elements in your topic description. In order to successfully present your research, you should strive to identify some themes in past actions and cite those resources you've found to be relevant. Those resources could include UN resolutions, documents and speeches. The key to your position paper is not how many sources you've cited, but rather, how well you've interpreted the sources you've determined to be the most paramount in understanding the topic. This is the section where you should do just that.

III. Delegation Policy

This section provides you with the first opportunity for *your* nation to take a stand. When you consider your research of the topic and your research of your country, where do the two meet, or even collide? Clearly state your delegation's position on each of the key issues you've previously identified in the paper.

IV. References

Each of your position papers should end with the citation of each source that you used in the composition of your paper. You may use the style of citation to which you are most accustomed.

GENERAL ASSEMBLY RESOLUTIONS: COMMITTEE TOPICS

There are five standing committees in the United Nations General Assembly with each being the header for a section below. As a team is selecting a resolution topic, they may use the information below to either pick an actual topic or determine which committee their topic is in. Please visit the UN website for more specific committee information- <http://www.un.org/en/ga/first/index.shtml>

1. Disarmament and International Security Committee

Examples of resolutions this committee might hear include:

- **Regulation of Biological and Chemical Weapons:** Can the UN regulate what **weapons** are created and why? Should these weapons be possessed and /or used at all?
- **Combating Religious Fundamentalist Pressure on Political Stability:** Throughout history religion has been named as the cause of countless wars, armed conflicts, civil unrest etc. As the world has seen, religious fundamentalism can bring terrorism and political instability.
- **Measures to Combat Terrorism:** Terrorism has long been a major problem for many countries. Recently countries are working together to find solutions to this growing problem.

2. Economic and Financial Committee

Examples of resolutions this committee might hear include:

- **Impact of Regional Trading Blocs in Global Trade System:** How can the UN promote trade within regions and among the various international trade blocs. Increased traffic through deregulation, lowering of tariffs, lessening of economic embargoes, etc., are ideas to be considered.
- **The Rights of Migrant Workers:** As migrant workers move from place to place, they are given few rights. What rights exist for migrant workers and how can they be expanded?
- **Information Technology:** As dependence on technology has expanded, the ability to bring chaos and destruction to essential systems such as air traffic control systems and global computer networks has grown. How can the UN shed light on these problem areas and aid its member states in reducing and/or preventing its effects upon the world's population?
- **Recommendations to Improve the Economic Stability of the United Nations:** As the debt levels of the United Nations grow, its effectiveness as a peacekeeping force diminishes. The growing debt is partly due to the fact that many member nations, such the United States, are refusing to contribute all of its share of millions of dollars because of internal political issues. How can the UN entice its members to pay their fair shares for the promotion of peace and other UN endeavors?

3. Social, Humanitarian and Cultural Committee

Examples of resolutions this committee might hear include:

- **Protection of Humanitarian Aid Workers:** Humanitarian aid workers are often placed in the center of civil strife, war and numerous other dangers. How can the UN increase protection of these vital workers?
- **International Regulation of Medicinal Drugs:** Whereas rules for testing and use of legal medical drugs vary from country to country, what can the UN do to help regulate the process and distribution of these drugs?
- **The Pandemic of Infectious Diseases:** Infectious viral diseases are spreading across the globe at an alarming rate. The spread of infectious diseases often results from poor sanitation and education and is often complicated by political strife. Additionally, warring parties who do not permit necessary treatments and aid workers to reach infected areas further complicate this problem. What can the UN do to promote research into viral diseases and how can it help combat the spread of infectious diseases?
- **Regulation of Labor by Children and/or Prisoners:** Exploitation of this form of labor has been used by numerous governments, countries, and businesses. Regulation by the UN and its pressure upon member states could decrease this problem.

4. Special Political and Decolonization Committee

Examples of resolutions this committee might hear include:

- **Measures to Prevent Environmental Atrocities:** Man-made destruction of the environment by governments, industry, and/or individuals. How can the UN prevent these types of actions from occurring and punish those persons responsible once they occur?
- **Controlling Organized Crimes Across International Borders:** Organized crime is not simple a problem inside country borders, increasingly it is flowing across nation-states.
- **Measures to Facilitate Peacemaking Efforts in Situations of Civil War:** How can the UN ease the difficulties of peace-making as an intermediate, advisor, and/or enforcer of the peace, etc.
- **Protection of Tourists:** What role should the UN take in protecting tourists as they travel throughout the world's nation states? Should the UN attempt to aid in the protection of tourists who choose to travel in known problem areas?

5. Administrative and Budgetary

Examples of resolutions this committee might hear include:

- **Review of the efficiency of the administrative and financial functioning of the United Nations**
- **Programme budget**
- **Human Resources Management**
- **Financing of Missions and Operation**

RESOLUTION FORMAT

DEFINITION:

A resolution is a written proposal that deals with the issues being entertained by a UN committee. In your case, your resolution will need to concern topics that would fall within one of the standing committees being heard at our Model United Nations conference. (You should consult your advisor for a listing of these committees.) Your resolution will first be heard in a committee setting, then ranked. Should you rank well enough to move on to General Assembly or Plenary, you will present your resolution again for consideration by the General Assembly or Plenary to be passed or failed.

PLEASE WRITE YOUR RESOLUTION ACCORDING TO THE FOLLOWING GUIDELINES:

STRUCTURE:

Resolutions are divided into three parts:

1. Header
2. Preambulatory Clauses
3. Operative Clauses

Here's a further description of what those sections should include:

● Header

The header will provide the basic information about your resolution purposes, used mainly for administrative purposes. They are:

Sponsor (Your country)

Delegates (Alphabetical- by last name- listing of your country members)

Committee (One of the standing committees)

School (of your county members)

Title (A Resolution to...)

● Preambulatory Clauses

These clauses introduce the problem at hand, provide necessary background information, and give a general indication of the attitude of the resolution. You should begin each of your preambulatory clauses with an underlined word, as in the sample resolution found in this manual. Please see the list of sample preambulatory clause beginnings in this manual for some ideas. Some good examples of perambulatory clause beginnings are: **Recognizing, Affirming, & Observing**.

● Operative Clauses

Your operative clauses should be the meat and potatoes of your resolution. They should outline your ideas and specific proposed actions for the resolution. An operative clause should present your solution or solutions to the problem you're addressing. A good operative clause can be one of many things: original, innovative, concerning policy, and economically and politically feasible. Each of your operative clauses should be numbered, and like your preambulatory clauses, should begin with an underlined word or words. Each clause should end with a semi-colon. Some good examples of operative clause beginnings are: **Calls for, Strongly encourages, & Establishes**.

PREAMBULATORY & OPERATIVE CLAUSE SUGGESTIONS

Preambulatory Clauses could begin with the following:

Acknowledging	Disturbed	Guided by
Affirming	Regretting	Having adopted
Alarmed by	Deploring	Having approved
Anxious	Desiring	Having considered
Appreciating	Determined	Having further decided
Approving	Emphasizing	Having devoted attention
Aware of	Encouraged	Having examined further
Bearing in mind	Endorsing	Having heard
Believing	Expecting	Having received review
Cognizant	Expressing its	Having studied
Concerned	Expressing appreciation	Keeping in mind
Conscious	Expressing satisfaction	Mindful
Confident	Fulfilling	Noting with
Considering	Fully alarmed	Noting with approval
Contemplating	Fully aware	Noting further
Convinced	Fully bearing in mind	Noting with grave concern
Declaring	Fully believing	Noting with satisfaction
Deeply concerned	Further deploring	Observing

Operative Clauses could begin with the following:

Accepts	Emphasizes	Reaffirms
Affirms	Encourages	Recommends
Approves	Endorses	Reminds
Authorizes	Expresses its appreciation	Regrets
Calls	Expresses its hope	Requests
Calls upon	Further invites	Resolves
Condemns	Further proclaims	Solemnly affirms
Congratulates	Further recommends	Strongly condemns
Confirms	Further reminds	Supports
Considers	Further requests	Trusts
Declares	Further resolves	Takes note of
Deplores	Have resolved	Urges
Draws attention	Notes	
Designates	Proclaims	

TIPS FOR WRITING A RESOLUTION

Provided courtesy of the Memphis University School Government Club

General Background:

The United Nations is a community of its member states. It exists for two general purposes:

- 1) To maintain peace and security, and prevent aggression, amongst nations. The Security Council is the only UN body with the authority to pressure or punish countries through military or economic means.
- 2) To improve the quality of life for the people of the world. This is carried out through one of the dozens of UN organizations and committees.

The United Nations is **NOT** a world government. It cannot violate the “national sovereignty” of a member nation; that is, the right of a nation to control its own internal affairs.

Specifics on Resolutions:

Resolutions are merely suggestions, requests, or statements of “world opinion.” (The exception to this is the “peace and security” function of the Security Council).

The General Assembly and its committees are the bodies in which all member nations discuss world problems and propose solutions. The purposes of GA resolutions are to define and describe problems and propose solutions. More specifically:

- 1) A resolution may propose that specific nations alter their behavior in order to be in line with principles and guidelines stated in one of the dozens of agreements, treaties, declarations, reports, or protocols that most nations have previously signed. Examples range from the UN Declaration of Human Rights to the Kyoto Protocol on Global Warming to the UN Charter itself, and many, many others. Specific punishments may be **suggested**, if desired, for nations who are in violation.
- 2) A resolution may call on member nations to adopt by their vote a new position or viewpoint regarding a more specific international issue (for instance to “request action to solve” this or “condemn or oppose” that).
- 3) A resolution may seek to develop and gain approval for a specific program or course of action to be carried out by one of the UN organs (Examples of such organs are the UN Commission on Human Rights, the UN Children’s Emergency Fund, The UN Development Programme, the UN Environment Programme, the UN Educational, Scientific and Cultural Organization, the UN Disarmament Commission, the UN International Drug Control Programme, and many, many more).

A resolution can create a new organization or committee, but be careful because an organ already exists for practically every matter of world concern. (The UN needs creative solutions and will power, not more bureaucracy).

What do I need to know to write a good resolution?

1) Your country's outlook and priorities. Aside from having a general knowledge of your country's geography, culture, economy, government and recent history, there are UN-based sources, such as the book, *A Global Agenda: Issues Before the General Assembly of the UN*, published annually by the UN Association of the USA (called UNA-USA). Another very possible "short-cut" would be to go to the web site your country's Permanent Mission to the UN. Here your country issues position statements, as press releases, regarding the selected issues currently before the General Assembly (<http://www.un.int/brazil> or whatever your country is) .

2) The pressing issues or needs confronting the UN today, and which would concern your nation directly (as a national or regional need) or indirectly (as a concerned "world citizen").

3) What UN declarations, statements, reports, or protocols now exist concerning your issue or topic. If none exist, then you may propose that a new statement of opinion/goals be adopted. But again, make sure none already exist before doing this.

4) What UN organizations or commissions already exist to deal with your issue or topic.

Other things I might want to know:

There are some topics or problems of general concern about which you may not be writing a position paper. It's a good idea to familiarize yourself with a few of these in order to be an effective delegate in general. Those broad, general topics include: improving health and education, fighting crime or terrorism, promoting economic development (agricultural and industrial or high technology), debt relief for poor nations, reforming the UN system or its finance, protecting the environment, eliminating or limiting weapons of mass destruction, improving the lives or protecting the rights of women and children, assisting refugees fleeing economic or military disasters, and so on.

With these problems of general concern, remember that long-term complex problems require long-term detailed solutions. Hence, in many cases, your resolution alone is probably not going to entirely solve those problems. Think of it as the first, even if limited, step toward a later, more comprehensive solution. Or, your resolution may identify a small, but important, problem that exists with a UN program. In this case, you could propose a specific reform which "fine tunes" that UN program.

Remember that unless a problem is totally unique to your nation or region, or a dire emergency exists, it is not a good idea to personalize an assistance effort (for instance, to improve literacy in my country only). With most problems, such as those related to health, education, or economic development, a large number of country's face those problems in common. So, think in terms of general programs and solutions.

Keep in mind the UN financial resources involved with your plan or solution. You will probably be asked this question in debate. This would be decided by the magnitude or severity of the problem. How extensive is the problem? How many nations and people are affected by it? One idea would be to go to the UN budget and see what the UN organization or commission in question spends on comparable problems. Where does your topic fit in that organization's, or the world's, priorities?

PREMIER DELEGATION

What is Premier Delegation?

Recognition for being the best of the best! The YMCA Center for Civic Engagement wishes to recognize those delegations which adhere to all conference rules and regulations and go above and beyond to prepare their students for the Model United Nations Conference.

Why strive to be Premier Delegation?

Premier Delegations will:

1. Have the late (or latest possible due to limitations on numbers) breakfast time slot both Saturday and Sunday mornings.
2. Have priority dismissal following Saturday evening event.
3. Be contacted first in the event there is an unfilled office or if the runner up for that office declines the position. These positions may be unfilled because no delegate chose to run or because of circumstances throughout the year which may prevent an officer from returning.

How is your school selected as a Premier Delegation?

Those delegations who have met the following criteria will be named Premier Delegations prior to the Conference. Criteria for selection are:

1. All conference materials submitted by the Final Deadline. This includes pre-conference assignments, room lists, and financial aid requests.
2. Complete a School Service Project and submit a summary and pictures to be posted on the conference app.

Schools may be removed from the Premier Delegation list if delegates violate the CCE Code of conduct including, but not limited to, being late to events, being out of a hotel room after curfew, or being disrespectful to conference staff.

SERVICE LEARNING PROJECTS

The YMCA of Middle Tennessee encourages service learning in all of its programs. Therefore, we ask, that as a part of this YMCA Center for Civic Engagement Conference, each school sponsor a Service Learning Project, or simply join an existing community service project.

There are infinite possibilities for projects, so be creative. Just FYI, below are a few ideas to help get you started:

- Raise money for Plan Padrino!
- Repaint your school's bathroom
- Host a graffiti clean-up in your community
- Host a can drive to benefit a local food bank
- Sponsor a school trash bag-a-thon
- Collect coats for those who can't afford them
- Start a Clothes Closet at a local elementary school
- Volunteer as a team for a local city-wide service project
- Adopt a highway near your school

Reminders:

1. Be sure to take pictures during your service project! We will post pictures and info about your project on the conference app.

2. One school will win an award for Best School Service Project.

3. You MUST complete a service project to be eligible for PREMIER DELEGATION!!!

TECHNOLOGY POLICIES

1. The following components are encouraged to bring laptops, tablets, etc. They will be provided with internet access throughout the conference:
 - **Officers**
 - **International Court of Justice**
 - **Secretariat**
 - **Security Council**
 - **Department of Public Information**

2. Members of the **General Assembly** will follow the guidelines below:
 - a. Resolution sponsors may use a laptop/tablet/etc within Committee or the General Assembly when presenting his/her resolution. Resolution sponsors are allowed to research throughout debate, as long as this research is conducted in a manner respectful to other speakers.
 - i. This also applies to students chosen to be **Intent Speakers**.

 - b. The use of electronic devices is allowed during Committee and General Assembly. Delegates using an electronic device will behave in a manner respectful to speakers, conference officers, and other delegates.
 - i. Students may use electronic devices to conduct research pertinent to the resolution up for debate.
 - ii. Students may use electronic devices to monitor the YMCA CCE conference app.
 - iii. During Committee and General Assembly, students are asked to refrain from social media.

YMCA CODE OF CONDUCT: Social media shall only be used in a positive and encouraging manner. Cyber bullying is strictly prohibited. Any participant involved in any way dealing with negative activity toward the CCE program or any CCE participant will be held responsible for the violation and will be disciplined accordingly, up to and including legal action.

 - c. The violation of these guidelines will result in a school being removed from the Premier Delegation list.

 - d. The violation of these guidelines will result in a student being removed from consideration for Conference Awards.

THE CCE HOPES TO EMBRACE TECHNOLOGY IN A WAY THAT IS BENEFICIAL FOR OUR CONFERENCE AND FOR ALL PARTICIPANTS. WE APPRECIATE YOUR ASSISTANCE UPHOLDING THESE POLICIES.

UNITED NATIONS CURRENT MEMBER STATES

BOLD indicates Security Council Member

Afghanistan	Croatia	Italy
Albania	Cuba	Jamaica
Algeria	Cyprus	Japan
Andorra	Czech Republic	Jordan
Angola	Dem. People's Rep. of Korea	Kazakhstan
Antigua & Barbuda	Dem. Rep. of the Congo	Kenya
Argentina	Denmark	Kiribati
Armenia	Djibouti	Kuwait
Australia	Dominica	Kyrgyzstan
Austria	Dominican Republic	Lao People's Dem. Rep.
Azerbaijan	Ecuador	Latvia
Bahamas	Egypt	Lebanon
Bahrain	El Salvador	Lesotho
Bangladesh	Equatorial Guinea	Liberia
Barbados	Eritrea	Libyan Arab Jamahiriya
Belarus	Estonia	Liechtenstein
Belgium	Ethiopia	Lithuania
Belize	Fiji	Luxembourg
Benin	Finland	Madagascar
Bhutan	France	Malawi
Bolivia	Gabon	Malaysia
Bosnia & Herzegovina	Gambia	Maldives
Botswana	Georgia	Mali
Brazil	Germany	Malta
Brunei Darussalam	Ghana	Marshall Islands
Bulgaria	Greece	Mauritania
Burkina Faso	Grenada	Mauritius
Burundi	Guatemala	Mexico
Cambodia	Guinea	Micronesia
Cameroon	Guinea-Bissau	Republic of Moldova
Canada	Guyana	Monaco
Cape Verde	Haiti	Mongolia
Central African Republic	Honduras	Montenegro
Chad	Hungary	Morocco
Chile	Iceland	Mozambique
China	India	Myanmar
Colombia	Indonesia	Namibia
Comoros	Iran	Nauru
Congo	Iraq	Nepal
Costa Rica	Ireland	Netherlands
Cote d'Ivoire	Israel	New Zealand

Nicaragua
Niger
Nigeria
Norway
Oman
Pakistan
Palau
Panama
Papua New Guinea
Paraguay
Peru
Philippines
Poland
Portugal
Qatar
Republic of Korea
Romania
Russian Federation
Rwanda
Saint Kitts & Nevis
Saint Lucia
Saint Vincent & the Grenadines
Samoa
San Marino

Sao Tome & Principe
Saudi Arabia
Senegal**
Serbia
Seychelles
Sierra Leone
Singapore
Slovakia
Slovenia
Solomon Islands
Somalia
South Africa
South Sudan
Spain
Sri Lanka
Sudan
Suriname
Swaziland
Sweden
Switzerland
Syrian Arab Republic
Tajikistan
Thailand
The former Yugoslav Rep. of Macedonia

East Timor
Togo
Tonga
Trinidad & Tobago
Tunisia
Turkey
Turkmenistan
Tuvalu
Uganda
Ukraine
United Arab Emirates
**United Kingdom of Great Britain
& Northern Ireland**
United Republic of Tanzania
United States of America
Uruguay
Uzbekistan
Vanuatu
Venezuela
Viet Nam
Yemen
Zambia
Zimbabwe

Tennessee YMCA
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Embassy Suites Murfreesboro

CONFERENCE AGENDA

Friday

8:30 AM	Officer Meeting	Mirabella F-J
9:30–11:30AM	Registration Luggage Storage	Registration Desk Mirabella AB
12:30–1:30PM	Opening Session	Mirabella F-J
1:30–2:00PM	General Assembly Orientation	Mirabella F-J
1:30–4:00PM	Advisor Hospitality Department of Public Information International Court of Justice Justice Deliberation Room Security Council Secretariat	Oakleigh A Broadlands A Cambridge A Churchill Boardroom Cambridge B Wynthrope Boardroom
2:00–4:00PM	General Assembly Committees	

<u>Committee</u>	<u>Location</u>
1 Economic and Financial	Oakleigh C
2 Special Political and Decolonization	Oakleigh B
3 Disarmament and International Security	Mirabella D
4 SpecialPolitical&Decol, SocialHumCultural	Mirabella C
5 Disarm&IntlSecurity, Eco&Fin	Mirabella F
6 Social, Humanitarian and Cultural	Broadlands B
7 Social, Humanitarian and Cultural	Mirabella G
8 Social, Humanitarian and Cultural	Mirabella H
9 Social, Humanitarian and Cultural	Mirabella I
10 Social, Humanitarian and Cultural	Mirabella J

4:00– 6:30PM	Dinner	
5:00– 6:00PM	Advisor Dinner	Oakleigh A
6:30– 7:00PM	Delegation Meetings	See list in book
7:00– 7:30PM	Hotel Check-in	
7:30– 10:00PM	All Sessions Reconvene	Same as above

10:15PM All delegates in rooms and out of halls!
(Absolutely NO ONE out of their rooms after curfew)

If you ordered pizza, please wait in your room for Conference Staff to deliver it

Saturday

8:30AM	Officer Meeting	Mirabella F
9:15AM-Noon	All Sessions Reconvene Advisor Hospitality Department of Public Information Blue General Assembly White General Assembly International Court of Justice Justice Deliberation Room Security Council Secretariat World Cup Y in the World Studio	Oakleigh A Broadlands A Mirabella F Mirabella GHIJ Cambridge A Churchill Boardroom Cambridge B Wynthrope Boardroom Mirabella D Broadlands B
9:30-11:30AM	Voting Polls Open	
11:30 AM	Advisor Meeting	Oakleigh A
Noon–2:00 PM	Lunch	
2:00–5:00PM	All Sessions Reconvene	Same as above
2:30–4:30 PM	Voting Polls Open	
5:00–7:00PM	Dinner	
7:00–9:00PM	All Sessions Reconvene	Same as above
7:00–9:00 PM	Voting Polls Open	
9:00PM	Personal Time	Assigned Hotel Floors
9:30PM	Delegation Meetings	See Advisor
9:50PM	Conference Dance Game Room Chill Zone	Mirabella E Mirabella D Broadlands B
11:00PM	Security Council & Secretariat UN Crisis ICJ Final Case Meeting	Same as above
11:30PM	All delegates in their rooms	

Pizza will be delivered to your room...if you ordered it

Sunday

7:00AM	Luggage Room Open	Oakleigh BC
8:15AM	Officer Meeting	Mirabella F-J
9:00–11:00AM	All Sessions Reconvene Advisor Hospitality Department of Public Information Plenary Session International Court of Justice Justice Deliberation Room Security Council Secretariat	Oakleigh A Broadlands A Mirabella F-J Cambridge A Churchill Boardroom Cambridge B Wynthrope Boardroom
11:00–11:30AM	World Cup Championship	Mirabella F-J
11:30AM–12:30PM	Closing Ceremonies	Mirabella F-J

Happy Holidays!